



ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH

(Formerly College of Engineering And Technology)

Techno Campus, P.O. - Ghatikia, Mahalaxmivihar, Bhubaneswar - 751029

No. 1163/OUTR

Date: 25/03/2026

QUOTATION CALL NOTICE

Sealed quotations are invited from Manufacturer/Registered Firms with OEM/ Partners/ Agencies/ Suppliers having valid PAN/ GSTIN/ Registration documents for “**Supply and installation of “ Printer, Printer Cartridge, UPS & etc.”** for OUTR Bhubaneswar.

Sl. No	Name of Component and Specification	Qty.	GST% & cost	Total amount
01	Monochrome MFP Printer:- Printing Method-Laser, Type- Multi-function, Printing Output- Monochrome, Functions- Copy, Print, Scan, Automatic Duplex (two-sided) print, Connectivity- USB, Interface Support- Ethernet, USB, Wi-Fi, Supported OS- Windows & Others, Print speed up to 25 PPM (Black), Warranty-01 Year.	01		
02	Monochrome Printer:- Printing Method-Laser, Type- Printing with Laser technology, Printing Output- Monochrome Black & white, Functions- Copy, Connectivity- USB, Interface Support- USB, Wi-Fi, Supported OS- Windows & Others, Print speed up to 20 ppm (black), Warranty-01 Year.	02		
03	Toner Cartridge (HP 119A Magenta Original Laser Toner Cartridge)	01		
04	600 VA UPS- Simulated Sine Wave, 600 VA/360 Watt, Voltage- 220/230 VAC, Voltage Range- 140-300 VAC, Frequency Range- 50Hz, Full Protection- Overload, discharge, and overcharge protection, Back up time on 1 PC load- 15 min (120W), Full Protection- Overload, discharge and overcharge protection, Warranty- 01Year	02		
05	USB Webcam- Minimum 30 Fps, Minimum 3 Megapixel, HD 720P with inbuilt noise-reducing Mic.	01		
06	USB HUB- USB 2.0 & 3.0 minimum 04 port including USB 2.0 & 3.0	01		
07	USB Speaker- 12 W Power Output, USB Powered, 3.5mm Audio Jack, Multicolor LED Light, Volume Scroll Button, Stereo.	01		

Terms and Conditions.

1. The cost of the above-mentioned items should be quoted, mentioning make, model number, and detailed technical specifications.
2. The rate quoted should be inclusive of all packing, delivery, and Installation.
3. The Suppliers should super scribe the quotation “Supply and installation of Printer, Printer Cartridge, UPS & etc.” of OUTR Bhubaneswar.
4. The rate quoted must remain valid for 30 days.
5. Delivery and Installation of materials should be at Registrar office of the University, within 20 days from the date of issue of the order.
6. It will be the responsibility of the party to provide necessary spare consumables that may be required during the installation at its own cost.
7. The vendors are required to submit the offer with OEM authorization for the Printer only (Otherwise the quotation shall be rejected) along with PAN/GSTIN/Registration certificates.
8. The firm must not have been blacklisted during the last three financial years.
9. The warranty should be provided by the vendor as per mentioned in technical details from the date of installation.
10. The payment will be made by NEFT within 15 days after supply and successful installation of the above item, and also submitted of the TAX Invoice.
11. In case of a delay in supply, the University will recover LD 1% of the undelivered goods per month or part thereof subject to a maximum 5%.
12. For any technical query, please contact Prof. Ranjan Kumar Dash, Mob:- 9437360517, e-Mail:- picinternet@outr.ac.in.

The last date of submission of quotation is 06/04/2026 up to 04.00 PM, addressed to **The Registrar, Odisha University of Technology and Research, Techno Campus, P.O. Mahalaxmivihar, Bhubaneswar- 751029, (Contact Person:- PIC, Internet, Central Computer Lab)** by Speed post/ Registered post/ Courier only. The quotation will be opened on the same day, at 05:00 pm in the PIC, INTERNET chamber. No hand delivery is accepted. The authority will not be responsible for any postal delay. The undersigned has the right to accept or reject any or all quotations without assigning any reason thereof.

Sd/-
REGISTRAR