



**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
GHATIKIA, MAHALAXMI VIHAR, BHUBANESWAR-751 029**

Tender Notice No. **OUTR/SCS/2025-26/01**

Date: 09/04/2025

NOTICE INVITING TENDER

Odisha University of Technology and Research, Bhubaneswar invites on line Tenders through e-procurement (Tenders Odisha) Portal <https://tendersodisha.gov.in> under two bid systems from **Original Equipment Manufacturers/ Distributor/ Authorized Dealers** for “**Renewal of MATLAB On line Campus Wide Suit (CWS) Cloud License-2024a or latest with existing License Number 40874033 at OUTR**”, details of which are available through e-procurement (Tenders Odisha) Portal <https://tendersodisha.gov.in>. The tenderers must possess valid up-to-date GST /income tax clearance etc. The detailed information which may be downloaded from our website www.outr.ac.in and <https://tendersodisha.gov.in>. The last date, time of Tender documents is **02/05/2025 up to 6.00 PM** and will be opened on the next day i.e. on **03/05/2025 at 11:00 AM. Manual bids will not be accepted.**

The authority reserves the right to accept / reject any or all tenders without assigning any reason thereof.

IMPORTANT: Prospective bidders are advised to regularly visit the University website and e-procurement (Tenders Odisha) Portal <https://tendersodisha.gov.in> for any Updates/Corrigendum/Amendment. Any subsequent updates will be announced on the University website and e-procurement Odisha portal.

REGISTRAR

Tender Notice No. **OUTR/SCS/2025-26/01**

Date: **09/04/2025**

**BID DOCUMENT FOR
RENEWAL OF MATLAB ON LINE CAMPUS WIDE SUIT
(CWS) CLOUD LICENSE-2024A OR LATEST AT OUTR
THROUGH E- PROCUREMENT**



**Odisha University of Technology and Research
Techno Campus, Ghatikia, Mahalaxmi Vihar,
Bhubaneswar-751 029**

NOTICE INVITING TENDER

Odisha University of Technology and Research (OUTR), Bhubaneswar invites on line Tenders through e-procurement (Tenders Odisha) Portal <https://tendersodisha.gov.in> from **Original Equipment Manufacturers/ Distributor/ Authorized Dealers** for **“Renewal of MATLAB On line Campus Wide Suit (CWS) Cloud License-2024a or latest with existing License Number 40874033 at OUTR, Bhubaneswar.** Interested eligible Bidders may obtain detail information from **the website of the University** www.outr.ac.in and <https://tendersodisha.gov.in>

Critical Information

1.1.Submission of a proposal in response to this notice shall be deemed to have done after careful study and examination of this document with full understanding of its terms, conditions and implications.

Sl. No.	Information	Details
1	Tender Number and Date	OUTR/SCS/2025-26/01 Date: 09/04/2025
2	Period during which tender document will be available on website www.outr.ac.in and https://tendersodisha.gov.in	09/04/2025, 6.00 p.m. to 02 /05/2025 6.00 p.m.
3	Tender Fee(Non- Refundable)	Rs.1,000/- (Rupees One thousand only).Demand Draft to be drawn in favour of "(Odisha University of Technology and Research Bhubaneswar drawn on any Scheduled Bank payable at Bhubaneswar)"
4	Bid security (EMD) : (refundable but Non-interest bearing) ; EMD Amount (Will be accepted only through D.D/Pay Order/Banker's Cheque. The bid security is exempted to MSE bidders. However proper and valid documents in this regard must be submitted by the bidders in support of their claim.	Rs. 74,000/- (Rupees Seventy Four thousand) only in shape of Demand Draft to be drawn in favour of " (Odisha University of Technology and Research Bhubaneswar drawn on any Scheduled Bank payable at Bhubaneswar)"
5	Type of Bid	Two Bid ; Cover I - Technical Bid Cover II - Price Bid as per the format
6	Date of publishing and time	09/04/2025 at 6.00 p.m.
7	Document Downloaded start date and time	10/04/2025 at 10.00 a.m.
8	Last date & time for uploading of bids	02/05/2025 up to 6.00 p.m.
9	Date & time of opening of Technical Bid	03/05/2025 at 11.00 a.m.
10	Date & time of opening of Financial Bid	Through the e-tender portal to be intimated later by e-mail/ whatsapp to the technically qualified bidders.
11	Pre-bid Meeting	No
12	Delivery Location	School of Computer Sciences, OUTR
13	Subscription Period	3 years from the date of activation of license
14	Performance Guarantee	5% of Contract value in the form of Bank Guarantee/DD by the successful bidder.
15	Validity of Tender	120 days from the date of opening of technical bid.

16	Delivery	Within 4 weeks from the date of purchase Order
17	For any technical query please contact	Prof. Ranjan Ku. Dash, Ph. No.9437360517 E-mail : rkdash@outr.ac.in
18	DD towards EMD and Tender document fee should be sent addressing to	The Registrar, Odisha University of Technology and Research, Techno campus, Mahalaxmi Vihar, Bhubaneswar, PIN- 751 029

1.2. Please refer eProcurement Tenders Odisha system generated DATE SHEET for Tender ID and Critical Dates.

1.3 The Tender document and details of terms and conditions can be downloaded from our website www.outr.ac.in & <https://tendersodisha.gov.in>

1.4 The bidders may submit their bid only through uploading in the eProcurement Tenders Odisha Portal <https://tendersodisha.gov.in>. **No bids received by post or by hand or by FAX/E-mail would be considered for evaluation.**

1.5 The Purchaser may, at its discretion, extend the deadline for submission of bids by amending the bid documents in accordance with Clause relating to Amendment of Bidding Documents in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

2. Instructions for Online Bid Submission

2.1 The bidders are required to submit soft copies of their bids electronically on the eProcurement Tenders Odisha Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the eProcurement Tenders Odisha Portal, prepare their bids in accordance with the requirements and submitting their bids online on the eProcurement Tenders Odisha Portal.

2.2 More information useful for submitting online bids on the eProcurement Tenders Odisha Portal may be obtained at: <https://tendersodisha.gov.in>

2.3 REGISTRATION

2.3.1) Bidders are required to enrol on the e-Procurement module of the Govt. of Odisha eProcurement Portal (URL: <https://tendersodisha.gov.in>) by clicking on the link "Online Bidder enrolment". Enrolment on the eProcurement Portal is free of charge.

2.3.2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

2.3.3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the Govt. of Odisha eProcurement Portal.

2.3.4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.

2.3.5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

2.3.6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

2.4 SEARCHING FOR TENDER DOCUMENTS

2.4.1) There are various search options built in the eProcurement Odisha Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the eProcurement Odisha Portal.

2.4.2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the eProcurement Odisha Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

2.4.3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

2.5 PREPARATION OF BIDS

2.5.1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2.5.2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

2.5.3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

2.5.4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

2.6 SUBMISSION OF BIDS

2.6.1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2.6.2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

2.6.3) Bidder has to select the payment option as “offline” to pay the tender fee /EMD as applicable and enter details of the instrument.

2.6.4) Bidder should prepare the Tender cost and EMD as per the instructions specified in the tender document. The original should be posted/couriered to **The Registrar, Odisha University of**

Technology and Research, Techno campus, Mahalaxmi Vihar, Bhubaneswar, PIN- 751 029, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise, the uploaded bid will be rejected.

2.6.5) The bidders shall download the pre bid clarification if any and upload the same (scanned copy) duly signed. The revised documents (if any) shall be uploaded in e tender portal.

2.6.6) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

2.6.7) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

2.6.8) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

2.6.9) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

2.6.10) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid

summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

2.6.11) Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

2.6.12) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

2.7 ASSISTANCE TO BIDDERS

2.7.1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2.7.2) Any queries relating to the process of online bid submission or queries relating to e-Procurement module of the Govt. of Odisha eProcurement Portal (URL: <https://tendersodisha.gov.in>) in general may be directed to the 24x7 eProcurement Portal Helpdesk.

2.7.3) Tenderer are advised to follow the instructions provided in the 'Instructions to the Tenderer for the submission of the bids online through the eProcurement Portal (URL: <https://tendersodisha.gov.in>).

NOTE: At any time before the deadline for submission of proposals, the University reserve the right to add / modify / delete any portion of this document by the issuance of a Corrigendum, which will be published on the website and will also be made available to the all the Bidders. The corrigendum shall be binding on all the bidders and will form part of the bid documents.

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1. Eligibility criteria for Pre-qualifications of Bidder:

- (a) The bidder(s) must be manufacturer OEM (Math Works)/its national distributor or specific authorized dealer/partner of OEM to sell and support their products, Specific authorization from OEM (Math Works) against the tender must be enclosed along with the offer. Letter of backend support commitment from the OEM specific to this enquiry should be enclosed.
- (b) Bidder should have adequate experience of handling MATLAB software or any standard scientific/engineering software products in network (LAN)/Cloud and should have supplied and provided support to any IIT/ NIT, Central Govt. Research & Development Organization or any other reputed organization in last 3 years, Order copies/installation certificate/training certificate must be enclosed as a proof.
- (c) List of major customers for supply and execution of similar work (proof of experience in above work to IITs/NITs/Central Universities to be submitted).
- (d) Complete Technical Bill of Material, quantity and version and OSs compatibility and modules of the software.
- (e) Details of all the modules covered under the licenses should also be provided.
- (f) Sample end-user form (if any required) should be enclosed with the technical bid.
- (g) Minimum Average Annual Turn Over of the bidder of last 3 financial years should amount to Rs. 50 lakhs. (The bidder should submit Audited Financial Statement for last 3 years to this effect, 2021-22, 2022-23 and 2023-24.
- (h) Have been registered with GST Authorities. (Copy of GST registration Certificate to be furnished).
- (i) Have PAN allotted to him by concerned Department (Copy of Valid PAN to be enclosed)

alongwith the IT return of last three financial years.

- (j) Vendor should be authorized partner of OEM of the products proposed against this tender. MAF (Manufacturer's Authorization Form) on their letter head and duly signed by the authorized signatory with reference to the tender no & date to be submitted with the Technical Bid.
- (k) The terms and conditions in the tender Documents should be duly signed (each page) and the tender document sealed by the authorised signatory of the agency in token of their acceptance.
- (l) The Bidders should have not been black listed by any State /Central Govt. /State /Central PSUs or Public Sector Societies or Authorities etc. at the time of participating in the tender. The Bidders are required to enclose in the prescribed format (enclosed at Annexure- IX) for the purpose, failing which the tender documents shall not be considered.
- (m) Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
- (n) Bidders are also required to submit certificate for compliance to restrictions on country sharing land border with India as per Model Format for bid to be considered or accepted.
- (o) **Conditional bids shall not be considered and will be out rightly rejected in very first instance.**

2. SCOPE OF WORK

Bidder has to provide the support for the following:

- a. Supply, installation, maintenance, and online training on the latest version of MATLAB software licenses as per the details of modules mentioned in Annexure- 1 & Annexure-I (A) through OEM web portal for OUTF, Bhubaneswar.
- b. Free technical support, software upgrades and updates for 03 years for subscription based software licenses mentioned at Annexure 1 & Annexure-I (A) through OEM (Math Works).
- c. Free MATLAB Academic Online Training Suite (MAOT) during 03 years subscription period for unlimited campus users through OEM web portal (provide the list of such training available under MAOT at the time of bidding).
- d. E-downloaded from OEM website/Portal for OUTF, Bhubaneswar to be made available at each update and upgrades of the software, Latest version of software under to be made available at the OEM web site and all relevant details to be provided,

- e. Bidder should quote the educational prices.
- f. Acceptance certificate from OEM is to be submitted by the successful bidder within 7 days of placement of order.
- g. Installation support and how to use “MATLAB online Campus Wide Suite (CWS) Cloud License”-2024a or latest with existing License Number 40874033 on any HPC cluster, Laptop,/Desktop/Lab and Online

3. General Instructions to Bidders

The tender is to be submitted electronically in two separate Cover **No.1 (Cover A)** and **Cover No. 2(Cover B)** through eProcurement Portal (URL: <https://tendersodisha.gov.in>). and contents as indicated below:

INSTRUCTIONS

1. Bidders must submit their digitally signed bids in first Cover contains the following documents:

Cover A. Shall contain the scan copy of DD for EMD & Tender document fees, Qualification documents along with the tender document duly filled up and signed by the Bidding Firm on each page after affixing rubber stamp of the Firm/Agency. All other documents as per attached Annexures (II to X) except Price BoQ.

Cover B.

Price Bid. (In Second Envelop in BoQ Ms-Excel format.)

2. The offer must be submitted in Two Bid - Two Cover only though uploading in the eProcurement Portal, before the last date & time for bid submission.
3. Tender document (s) and all enclosures must contain the signature of the competent authority of the firm.
3. **Cost of the bid documents:** The interested bidders should submit a Demand Draft of **Rs. 1,000.00 (Rupees One Thousand only)** (not refundable) drawn in any **Scheduled Bank** in favour of “**Odisha University of Technology and Research**” payable at **Bhubaneswar** towards cost of the bid documents.
4. **Bid Security/EMD (refundable without interest):**

- (a) **An Earnest Money Deposit (EMD) of Rs. 74,000/- (Rupees Seventy Four Thousand only)** should be submitted in form of Demand Draft drawn in any **Scheduled Bank** in favor of **Odisha University of Technology and Research” payable at Bhubaneswar except MSEs (the certificate to this effect should be attached alongwith Bid Security declaration form).**
- (b) EMD and Tender Fee should reach physically through speed post/register post/courier, in an envelope & super-scripted with the subject, tender reference number addressing to Registrar, **Odisha University of Technology and Research, Techno campus, Mahalaxmi Vihar, Bhubaneswar, PIN- 751 029**, Odisha on or before the last date of submission.
- (c) The scan copy of the DD towards tender cost and EMD should be uploaded in the Technical Bid Cover.
- (d) The EMD of unsuccessful bidders will be discharged / returned to them without any interest within 30 days after finalization of the tender.

5. TENDER OPENING EVALUATION

- a) The committee constituted by the competent authority will evaluate the bids on the basis of Specification and eligibility criteria.
- b) The Technical Bids will be opened at OUTF Bhubaneswar in e-tender portal. Short listing will be done on the basis of eligibility criteria mentioned in the tender.
- c) The date and time for opening of the Financial bids of the technically qualified bidders shall be intimated well in advance.

5.1 CLARIFICATION ON TECHNICAL BID EVALUATION

- a) The Technical bids shall be opened on the scheduled date and time (as mentioned in e-procurement (Tenders Odisha) Portal <https://tendersodisha.gov.in>).
- b) The Technical bids shall be evaluated based on the available documents submitted by the bidder through e procurement module. To assist in the examination, evaluation and comparison of the bids and qualification of bidders, the university may, at its discretion, ask any bidder for a clarification of its bid. If a bidder does not provide clarifications of its bid as per the specified time, the bid may be rejected.
- c) University also reserves right to seek confirmation/clarification from the issuer agency on the supporting documents submitted by the bidder.

5.2 FINANCIAL BID EVALUATION

- a. Financial bid of those bidders who qualify in Technical Specification shall be opened.
- b. Tender for this contract will be assessed in accordance with **Least Cost Selection i.e. L1 system**. The bidder who has quoted lowest will be awarded the contract.

6. **BID PRICES :**

6.1 The bidder shall give FOR destination price, inclusive of all Levies & Taxes. The price should be indicated as per BOQ/Price Schedule as per the Format under Financial Cover.

6.2 The price quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account.

7. **Amendment to bid documents**

A) At any time prior to the date of submission of bid, OUTF may, for any reason, either of its own or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment / corrigendum. **Any such amendment / corrigendum will be duly notified through the eProcurement Portal (URL: <https://tendersodisha.gov.in>). and University's website.** Prospective bidders are advised to check the websites every now and then for any amendment / corrigendum. In order to provide reasonable time to take the amendment into account in preparing the bid, OUTF may extend the date and time for submission of bids.

B) The bidder is expected to have examined all instructions, forms, terms and specification in the Bid Document. Failure to furnish the bid not substantially responsive to the Bid document in every respect will be at the bidders risk and may result in rejection of the Bid.

8. **VALIDITY OF BIDS**

The prospective bidders should keep their offers valid up to 120 days from the date of tender opening.

9. **Rejection of tenders:** The incomplete & conditional Bid / tender(s) will not be considered and summarily be rejected.

10. **The authority reserves the right** to accept or reject any bid including the lowest and to cancel the bidding process and reject all bids, at any time prior to award of contract, without assigning to any reason thereof or any obligations to inform the affected bidder or bidders of the grounds for the said action.

11. **Warranty:** One year from the date of license generation.

12. **Training:** If required, free training is to be provided as and when required to OUTF faculty

members / staff on the operation, maintenance and troubleshooting of the supplied items.

13. **Dealership Certificate / MAF :** The bidder/tenderer should be either a manufacturer or authorized agent of the foreign/Indian manufacturer. Dealers or Agents quoting on behalf of Manufacturer must enclose valid dealership certificate / Manufacturer's Authorization for the equipment from the manufacture.
14. **Performance Security:** The successful bidder shall furnish a performance Security (as per format at Annexure XI) in shape of DD/Bank Guarantee for 5% of the Purchase Order value from a nationalized or scheduled Bank of India, before release of the payment. Else 5% of the billed amount will be deducted as security deposit. It will be released after completion of warranty period.

15. Delivery:

- a. Time Limit: Maximum within 04 weeks from issue of purchase order date.
 - b. Penalty for delay in delivery: The date of delivery should be strictly to be adhered. If the successful bidder on receipt of purchase order fails to execute the order within the stipulated period, in full or part, it will be open to the Vice-Chancellor, OUTR, Bhubaneswar to recover the liquidated damage from the firm @1% of the value of undelivered goods per month or part thereof, subject to maximum of 05% of the value of undelivered goods.
16. **Payment : 100%** payment within 30(thirty) days from date of delivery and activation of Software and clear Invoice.
17. **Enquiry during the course of evaluation not allowed:** After opening the Bids, no enquiry from the bidder(s) shall be entertained during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative may make enquiries/seek clarification from the bidders. In such a case, the bidder must extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period of notice.
18. The acceptance of the quotation will rest solely with the Vice Chancellor, OUTR, who in the interest of the University is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.

19. REASONABILITY OF PRICE :

Price quoted shall be the best competitive/minimum price applicable for a premier Educational and Research Institution. The bidder may be required to give details of at least two purchase orders identical or similar equipment, supplied to any IIT's/NIT's/Research Institutions/ other organisations as per Annexure-V (to be enclosed in technical bid) along with the final price paid and details.

20. Force Majeure:

- i) For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- ii) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof within 15 days of its occurrence. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

21. Applicable Law:

- (a) The contract shall be governed by the laws and procedures established by Govt. of India/Govt. of Odisha and subject to exclusive jurisdiction of Competent Court and Forum in Odisha only.
- (b) Any dispute arising out of this purchase shall be referred to the Registrar, OUTR, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of Vice Chancellor. The decision of Vice Chancellor will be final and binding on both the parties.

ANNEXURE-I

Specification for MATLAB University campus wide Cloud license

Sl. No	Description	Duration	Num of users	Type of License
1	Renewal of “MATLAB Online Campus Wide Suite (CWS) Cloud License”- R2024a or latest - All academic products configuration with Online Training Suite (OTS) under existing License num: 40874033for Odisha University of Technology and Research	36 months (i.e. 3 years)	All academic user of OUTR With @outr.ac.in or @cet.ac.in	Standalone and Individual

- **License duration:** 3 years (36 months) Term license from License restart date.
- **License type:** Both physical installation at Laptop/Desktop/Lab and Online Browser
- **Cloud version:** Yes using Math Works web portal <https://www.mathworks.com/academia/tah-portal/college-of-engineering-and-technology-bhubaneswar-31462797.html>
- **Num of users:** All academic users of OUTR
- **Updates:** for next 36 months free
- **MATLAB Mobile access:** Yes
- **MATLAB Drive:** 20 GB storage per user
- **Access:** Via domain Email ID of username@outr.ac.in / username@cet.ac.in

Annexure-I (A)

Product List of MATLAB Campus wide cum Cloud License

MATLAB (R2024a)	Poly space Bug finder
Simulink	Poly space Code Prover
5G Toolbox	Power train Lockset
Aerospace Block set	Predictive Maintenance Toolbox
Aerospace Toolbox	Radar Toolbox
Antenna Toolbox	Reinforcement Learning Toolbox
Audio Toolbox	Requirements Toolbox
Automated Driving Toolbox	RF Block set
AUTOSAR Blockset	RF Toolbox
Bioinformatics Toolbox	RF PCB Toolbox
Bluetooth Toolbox	Risk Management Toolbox
Communications Toolbox	Roadrunner (Asset Library + Scenario + Scene builder)
Computer Vision System Toolbox	Robotics System Toolbox
Control System Toolbox	Robust Control Toolbox
Curve Fitting Toolbox	ROS Toolbox
C2000 Microcontroller Block set	Satellite Communications Toolbox
Data Acquisition Toolbox	Sensor Fusion & Tracking Toolbox
Database Toolbox	SerDes Toolbox
DDS Blockset	Signal Integrity Toolbox
Deep Learning Toolbox (earlier Neural Network)	Signal Processing Toolbox
Deep Learning HDL Toolbox	SimBiology
DSP System Toolbox	SimEvents
DSP HDL Toolbox	Simscape
Econometrics Toolbox	Simscape Driveline
Embedded Coder	Simscape Electrical
Filter Design HDL Coder	Simscape Fluids
Financial Instruments Toolbox	

Financial Toolbox	Simscape Multibody
Fixed-Point Designer	Simscape Battery
Fuzzy Logic Toolbox	Simulink 3D Animation
Global Optimization Toolbox	Simulink Check
GPU Coder	Simulink Code Inspector
HDL Coder	Simulink Coder
HDL Verifier	Simulink Compiler
Image Acquisition Toolbox	Simulink Control Design
Image Processing Toolbox	Simulink Coverage
Industrial Communication Toolbox	Simulink Design Optimization
Instrument Control Toolbox	Simulink Design Verifier
Lidar Toolbox	Simulink Desktop Real-Time
LTE Toolbox	Simulink PLC Coder
Mapping Toolbox	Simulink Real-Time
MATLAB Coder	Simulink Report Generator
MATLAB Compiler	Simulink Test
MATLAB Compiler SDK	SoC Blockset
MATLAB Report Generator	Spreadsheet Link
MATLAB Parallel Server (For HPC Cluster use)	Stateflow
MATLAB Production Server	Statistics and Machine Learning Toolbox
MATLAB Web App Server	Symbolic Math Toolbox
MATLAB Test	System Composer
Medical Imaging Toolbox	System Identification Toolbox
Mixed Signal Blockset	Text Analytics Toolbox
Model Predictive Control Toolbox	UAV Toolbox
Model-Based Calibration Toolbox	Vehicle Dynamics Blockset
Motor Control Blockset	Vehicle Network Toolbox
Navigation Toolbox	Vision HDL Toolbox
Optimization Toolbox	Wavelet Toolbox
Parallel Computing Toolbox	Wireless HDL Toolbox
Partial Differential Equation Toolbox	Wireless Testbench
Phased Array System Toolbox	WLAN Toolbox

Online Training suite (OTS) inclusions

Annexure : B

Course (Duration in hours)	Description
Get Started	
MATLAB Onramp (2 hrs)	Get started quickly with the basics of MATLAB.
Deep Learning Onramp (2 hrs)	Get started using deep learning methods to perform image recognition
Simulink Onramp (2 hrs)	Get started quickly with dynamic system modelling of Simulink
Stateflow Onramp (2 hrs)	Get started quickly with state machines creation in Stateflow
Machine Learning Onramp (2 hrs)	Get started quickly on machine learning for classification problems
Image Processing Onramp (2 hrs)	Get started quickly on Image processing applications.
Optimization Onramp (1 hrs)	Get started to solve optimization problems by problem-based approach
Circuit Simulation Onramp (2 hrs)	Get started on simulating electrical circuits in Simscape
Control System Design Onramp (2 hrs)	Get started quickly on Control System design and analysing
Signal Processing Onramp (2 hrs)	Get started quickly on Signal processing and spectral analysis
Simscape Onramp (2 hrs)	Get started quickly on simulating physical systems
Reinforcement Learning Onramp (2 hrs)	Get started on creating intelligent Controllers, learn from experience
Wireless Communications Onramp (1 hr)	Get started on basics of simulating wireless communications link
Power Electronics Onramp (1 hr)	Learn basics of simulating power electronics converters in Simscape
Object Oriented programming Onramp (2 hrs)	Learn basics of OOPs to model real-world objects & manage software
Computer Vision Onramp (2 hrs)	Learn basics of computer vision to design an object detector & tracker
App Building Onramp (1 hr)	Learn ways to develop application/Apps in MATLAB using App Designer
Statistics Onramp (1.5 hrs)	Get started using statistical methods for analysis in MATLAB.
Power System Simulation Onramp (1.5 hrs)	Learn how to progressively build and validate power systems
Core MATLAB, Simulink and application Functionality	
MATLAB Fundamentals (17 hrs)	Learn core MATLAB functionality for data analysis, modelling, and programming
Simulink Fundamentals (8 hrs)	Learn using Simulink- a graphical simulation tool for modelling dynamic physical systems.
MATLAB Programming Techniques (16 hrs)	Improve the robustness, flexibility, and efficiency of your MATLAB code.
Image Processing with MATLAB (12 hrs)	Learn practical advanced Image Processing workflows in MATLAB
Signal Processing with MATLAB (8 hrs)	Learn advanced Signal Processing/Digital filter design using MATLAB
Data Analytics	
MATLAB for Data Processing and Visualization (9 hrs)	Create custom visualizations and automate your data analysis tasks.
Machine Learning with MATLAB (14 hrs)	Explore data and build predictive models
Deep Learning with MATLAB (14 hrs)	Using Neural network techniques for deep learning
Computational Mathematics	
Introduction to Symbolic Math with MATLAB	Get started with introduction to symbolic math, calculus, algebra etc
Solving Nonlinear Equations with MATLAB	Use root finding methods to solve nonlinear equations.

Solving Ordinary Differential Equations with MATLAB	Use MATLAB ODE solvers to numerically solve ordinary differential equations.
Introduction to Linear Algebra with MATLAB	Use matrix methods to solve systems of linear equations and perform eigenvalue decomposition
Introduction to Statistical Methods with MATLAB	Get started quickly with basic descriptive statistics and data fitting.

ANNEXURE - II

LETTER OF UNDERTAKING AND ACCEPTANCE OF TERMS & CONDITIONS OF BID
To
The Registrar,
Odisha University of Technology & Research,
Ghatikia, P.O.: Mahalaxmi Vihar,
Bhubaneswar-751 029

Ref : Invitation of e-Tender Notice No.

Dated.

Sub : Acceptance of terms & conditions of tender.

I/We, the undersigned declare that :

1. I/ We have downloaded / obtained the Bid document(s) and uploaded in the e-procurement (Tenders Odisha) Portal <https://tendersodisha.gov.in> for the above mentioned 'Tender' as per your advertisement, given in the above mentioned website(s).
2. I/ We hereby certify that I / we have read the entire terms and conditions of the Bid documents from Page No. _____ to _____ (including all documents like annexure(s) etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your university too have also been taken into consideration, while submitting this acceptance letter.
4. I/We are ready to execute the contract in conformity with the tender document, in case we are found successful as a tenderer.
5. Our bid shall be valid for a period of _____ days from the date of Opening of price bid and shall not revoke the same.
6. If our bid is accepted, I/We undertake to comply all other formalities as per the tender document and purchase order.
7. I/we also declare that neither our firm/company/Proprietorship concerned was blacklisted in past nor any of our office bearer was convicted in any court of law.
8. The detailed particulars of the tenderer is mentioned and attached separately.
9. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your university shall without giving any notice or reason therefore or summarily reject the bid or terminate the

contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours sincerely,

Authorized signatory of the Bidder

(Authorised person shall attach a copy of the authorization for signing on behalf of the Bidding Company)

Full name and designation

With seal

ANNEXURE – III

(PRE-QUALIFICATION/ELIGIBILITY)

PARTICULARS OF THE BIDDERS TO BE FURNISHED IN TECHNICAL BID FOR THE PURPOSE OF PRE-QUALIFICATION:

1.	Name of Organization/Firm/Company	
2.	Address & Telephone Number (Furnish address proof)	
3.	Registration Certificate/Certificate of incorporation, if any	
4.	Status of the Firm (Company/Firm/Proprietary) Supporting document to be enclosed.	
5.	Name & Mobile Number of Directors/Partners/Proprietor	
6.	Registration with GST. Mention number & date. Furnish also copies of GST registration certificate	
7.	Permanent Account Number (PAN) Furnish copy of PAN, Copy of IT Return Acknowledgement for the preceding three financial years	
8.	Bid Security in shape of DD/Bid Security Declaration form by MSEs	
9.	Tender Cost in shape of DD	
10.	Manufacturers' Authorization Form	
11.	State Average Annual turnover of the company in last 3 financial year 2021-22, 2022-23 and 2023-24. Furnish copies of audited balance sheet & profit & loss account for the last three years Certified Auditor.	
12.	Purchase order for supply of MATLAB Perpetual License to State or Central Government Institutions or reputed	

	Educational or Research Institutions, etc. and proof of such supplies should be produced	
13.	OEM and Bidder should be qualifying under all Land border rule of Central government	
14.	Bank Details. ((with a copy of cancelled cheque or Xerox copy of cheque leaf)).	

Place:

Date:

Name, Signature & Seal of Bidder

ANNEXURE – IV

MANUFACTURERS' AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer and be enclosed with the technical bid].

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for Bids]

To:

[insert complete name and address of Purchaser]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the

following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with terms and conditions of the tender with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]

ANNEXURE – V

Previous Supply Order Details

Name of the Firm _____

Order placed by (Full address of Purchaser)	Order No. and Date	Description	Value of Order	Date of completion of delivery as per contract	Remarks indicating reasons for late delivery, if any and justification for price difference of their supply order & those quoted to us	Contact Person along with Telephone No., Fax No. and e-mail address of purchaser

--	--	--	--	--	--	--

Signature and Seal of the Manufacturer / Bidder _____

Place : _____

Date : _____

ANNEXURE –VI

MODEL FORMAT CERTIFICATE FOR COMPLIANCE TO RESTRICTIONS ON COUNTRIES SHARING LAND BORDER WITH INDIA

[The Bidder shall fill and provide the certificate for compliance to restrictions on countries sharing land border with India in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. This should be done of the letter head of the firm]

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for Bids]

To:

[insert complete name and address of Purchaser]

“We [insert complete name of Bidder] have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India;

We [Insert complete name of Bidder] certify that we are not from such a country or; if from such a country, has been registered with the Competent Authority/ Department for Promotion of Industry and Internal Trade (DPIIT). We [Insert complete name of Bidder] hereby certify that we fulfil all requirements in this regard and is eligible to be considered.

[Wherever applicable, evidence of valid registration by the Competent Authority shall be attached.]”

Signature of Bidder (with date and seal)

Name _____

(Business Address with e-mail and Contact No.)

ANNEXURE – VII

BID SECURITY SELF DECLARATION FORM

Date: _____

Bid No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with Odisha University of Technology and Research, Bhubaneswar for a period of Two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- (a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid).

ANNEXURE – VIII

To be submitted in COVER B (Financial Bid)

BILL OF QUANTITY

FINANCIAL BID

(To be submitted in Cover-2)

In Cover 2 : As per BoQ in Ms-Excel Format :

Renewal of MATLAB Online Campus Wide Suite (CWS) Cloud License- 2024a

Rates :

Sl. No	Name of item / Description/Specification	Qty	Rate per year	GST per Year	Total Amount for 3 years including GST (INR Only)
			To be filled in XLS sheet (attached)		

It is certified that the rate quoted is not over and above (higher side) the rates under GeM.

Signature_____

Name_____

Designation_____

Seal of the Firm/Organization_____

ANNEXURE – IX

CRIMINAL LIABILITY UNDERTAKING

(To be given on the letter head of the bidder)

Date: _____

To

The Registrar,
Odisha University of Technology & Research,
Ghatikia, P.O.: Mahalaxmi Vihar,
Bhubaneswar-751 029

The bidder has to furnish a certificate as per the format specified below along with the bid for not committed any offence.

I aged about
S/o.....Proprietor/ Partner/ Director of
M/s. At: Po:
....., P.S:, Dist: do solemnly pledge
and affirm that I/my firm/company have not committed any offence.

- (a) Under the Prevention of Corruption Act 1988; or
- (b) The Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
- (c) That neither any criminal case nor any vigilance case is pending against me/my firm/company before any forum.

(d) I/my firm/company have not been blacklisted/debarred by any Central/State Government Organisation/Bodies for the last 3 years.

(Bidder)

Name
Address

ANNEXURE-X

CHECKLIST FOR THE TENDERER

Supportive Documents must enclose for fulfilling Eligibility criteria, to be submitted by the Tenderer

Sl. No.	Particulars	Yes/No	Page No.
1	Registration Certificate/Certificate of incorporation, if any		
2	Acceptance of Terms and Conditions of Tender		
3	Bid Security (EMD) in shape of DD or Bid Security Self Declaration Form for bid exemption of MSE		
4	Tender Cost in shape of DD		
5	Average Annual Turnover of at least 50 lakhs INR during last 3 financial years i.e. 2021-22, 2022-23 and 2023-24.		
6	Registered with GST. Furnish the copy of GST registration certificate and upto date return.		
7	Permanent Account Number (PAN) Furnish copy of PAN, Copy of IT Return Acknowledgement for the preceding three financial years		
8	Supplied similar products to State or Central Government Institutions or reputed Educational or Research Institution and proof of such supplies should be produced with 3 years experience.		
9	Certificate for compliance to restrictions on countries sharing land border with India as per tender annexure		
10	Manufacturers' Authorization Form		
11	Self declaration for Criminal liability Form		

Place:

Date:

Name, Signature & Seal of Bidder

ANNEXURE- XI

Model Bank Guarantee Format for Performance Security

WHEREAS..... (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no. dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHERE AS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the day of, 20.....

Our..... branch at* (Name & Address of the* branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our* branch a written claim or demand and received by us at our* branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

.....

Seal, name & address of the Bank and address of the Branch

* Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.