

Minutes of the Third Board of Management Meeting

BM # 03-01

Welcome address and speech by Hon'ble Vice Chancellor & Chairman, Board of Management, OUTR.

BM # 03-02

Confirmation of minutes of the Second Board of Management

Meeting held on 17.02.2024

The minutes of the Second Board of Management Meeting held on 17.02.2024 was circulated by mail to all the esteemed members of the Board, since no suggestions or responses have been received to date, it may please be confirmed.

The Minutes of 2nd BoM is annexed at **Annexure-I.**

BM # 03-02R

The Board resolved to confirm the minutes of the 2nd Board of Management meeting.

BM # 03-03

The Action taken report on the decisions / recommendations of the Second Board of Management held on 17.02.2024 is enclosed as **Annexure-II.**

BM # 03-03R

The Board noted the Action Taken Report on the decisions / recommendations of the 2nd Board of Management meeting

held on 17.02.2024

BM # 03-04

**Consideration for approval of the recommendations of 5th
Academic Council Meeting**

AC-05.04 Academic Regulations for P.G. Programmes

These Regulations have been prepared in view of smooth academic governance of the existing Post Graduate (P.G.) programmes of the University, by way of modifying the Regulations existing under the CET (Autonomous System) and also similar to those of the UG Regulations. These Regulations shall be applicable for all the six P.G. programmes as indicated below, w.e.f. the Academic Session 2023-24.

- a) Master of Technology (M. Tech.)
- b) Master of Planning (M. Plan.)
- c) Master of Computer Application (M.C.A.)
- d) Master of Business Administration (M.B.A.)
- e) Master of Science (M.Sc.)
- f) Integrated Master of Science (Int. M.Sc.)

The Council approved the Academic Regulations for the above P.G. Programmes with the following modifications:

- a) Clause 6.3 of the Academic Regulations (Provisions of Special Examinations) shall be applicable for the students of Int. M. Sc. Programme only.
- b) Clause 7.1 of the Academic Regulations (Grading System) shall be as under.

Qualification	Grade	Score on 100 percentage points	Point
Outstanding	'O'	≥ 91 and up to 100	10
Excellent	'A'	≥ 81 and up to 90	9

Very Good	'B'	≥ 71 and up to 80	8
Good	'C'	≥ 61 and up to 70	7
Fair	'D'	≥ 51 and up to 60	6
Below Average	'P'	≥ 35 and up to 50	5
Failed	'F'	Below 35	2
Malpractice	'M'	-	0
Absent	'S'	-	0
Absent due to Shortage of Attendance	'T'	-	0
Absent due to specific issues but fulfilled the attendance requirements as noted in item no. AC 5.05R	'R'	-	0

- c) In Clause 16 of the Academic Regulations, the Convocation Fee (one time) shall be treated as Rs.1,500/- only.
- d) The admission procedure, duration, and class timing for Part-Time PG Programme of the University shall be included in the PG Regulations, as indicated below.
- i) Admission into Part-Time PG Programme of the University shall be made once a year based on the rank secured in the Odisha Joint Entrance Examination (OJEE) conducted in that year or any other procedure as decided by Government of Odisha or authorities of the University from time to time.
 - ii) The normal duration for Part-Time PG programme is three years (six semesters). However, a weaker student (student having issues like back papers / incomplete project work or thesis submission / health issues / family issues/ natural calamities, etc.), can complete a three-year Part-Time programme in not more than five years, by way of continuing the studentship and completing the semester

registration process in the forthcoming semesters, along with regular students of the lower semester in the subsequent year, until the programme gets completed.

- iii) The classes for Part-Time PG programme shall be conducted by the respective Schools / Departments, preferably, during 05.00 PM to 08.00 PM on all working days.

Resolution: The Board approved the Academic Regulations for the above P.G. Programmes and suggested to the University to take AICTE approval.

The Board approved the Grading System till one uniform grading system for all Technical Universities of Odisha come into force.

AC-05.06 Introduction of the E-Masters Programme for Working Professionals

The concept of introducing the E-Masters Programme is to facilitate the working professionals of various industries, the IT sector, and other organizations who would be interested to add Master qualification to their career without hampering their profession. Further, this would also be beneficial for the University to enhance IRG and promote Industry-Institute Interaction. Considering these facts, the following E-Masters programmes have been proposed to be introduced from the Academic Session 2024-25.

Sl. No.	Name of School/ Department	Name of E-Masters Programme
1	School of Mechanical Sciences (MBA wing)	Business, Finance and Management
2	School of Computer Sciences	1) Data Sciences 2) Cyber Security

The salient features of the E-Masters programme are presented in **Annexure–III**. The detailed Academic Regulations for the same is under preparation.

- a) The normal duration of the E-Masters programme shall be three years (similar to that of Part-Time PG Programme) and the maximum duration to complete the programme is five years.
- b) The credit requirement and syllabus structure of E-Masters Programme shall be same as that of the credit requirement and syllabus structure of Part-Time PG Programme of the University. The detailed syllabus and subject allocation for E-Masters Programme shall be designed by respective Schools/ Departments and approved by the concerned Board of Studies and the Academic Council.
- c) The Academic Regulations for E-Masters Programme shall be placed in the subsequent Academic Council Meeting, for deliberation and necessary approval.

This is for kind information of BoM.

Resolution: The Board approved the recommendation of the Academic Council and advised that the University will apply for AICTE approval for E-Masters programme.

AC-05.08 Sitting fee for Ombudspersons

The University Grants Commission (UGC) notified to implement the UGC (Redressal of Grievances of Students) Regulations, 2023 and appoint the Ombudsperson(s) in the HEIs including Universities vide their D. No. 1-13/2022 (CPP-II) (C. No. 144266), Dated May 24, 2024. In continuation to this, Higher Education Department, Govt. of Odisha has also requested vide their letter No.: HE-UNE-MISC-0060-2023-

23214/H.E, Dated 13.06.2024 to take necessary steps in this regard. In compliance to above regulations, the Students Grievances Redressal Committee was constituted vide this Office Order No. 1853/OUTR dated 03.06.2024 and two Ombudspersons were appointed vide this Office Order Nos. 1855/OUTR, Dated: 03.06.2024 and No. PG/04/ACD/2173/2024, Dated: 05.07.2024, enclosed at **Annexure-IV** namely **Prof. R.P. Panda, Retd. Professor, VSSUT, Burla and Prof. L.N. Panda, Retd. Professor OUTR.**

The Council recommended that the sitting fee @ Rs.4000/- per sitting may be paid to the Ombudspersons. The University will provide transportation and local hospitalities to the Ombudspersons for the sitting days only. The expenditures should be met from the Academic & Examination head. The Council recommended that the Finance Committee to consider these provisions.

This is for kind information of BoM.

Resolution: The Board approved the appointment of Ombudspersons namely Prof. R.P. Panda, Retd. Professor, VSSUT, Burla and Prof. L.N. Panda, Retd. Professor OUTR and sitting fee @ Rs.4000/- per sitting for the Ombudsperson.

AC-05.10 Course Details vis-à-vis Students' Strength

The program details along with sanctioned intake for various courses offered or to be offered during 2024-25 academic session by the University are enclosed in Annexure – XX. The SDTE department vide their letter No.: SDTE-HEE-HTE-I-0010-2018/3381/SDTE, Dated 22.4.2024 has intimated to necessary action for approval of AICTE for professional courses. We have applied for 41 courses to AICTE for

EOA by depositing Rs.4,40,000/-. Similarly, the Expert team of CoA visited the University for EoA for B. Arch program.

The letter from the Chancellor's Secretariat issued vide No.GOV-HE-U-0001-2022/435/SG(HE), Dated 12.04.2024, issued by the Principal Secretary to the Governor, noted that in State Public Universities of Odisha, the student strength of all Self-Finance Courses (both Direct as well as PPP mode) put together needs to be streamlined in such manner as not to exceed 20% of the total student strength of all Regular Courses in order to enable the Universities to fully concentrate on running high quality 'Regular Courses' to benefit students of the 'Regular Courses' who normally hail from economically weaker households.

At present, the student strength (both UG and PG) of all Regular and SFS Courses are 1388 and 342 respectively. The SFS students strength is ~24.6% of that of the Regular courses, i.e., > 20% as noted above. In addition, there are 90 students in 05 different PG part-time courses.

The Council appreciated the steps taken by the Vice Chancellor for getting EOA from AICTE for all the existing Engineering/Technology/professional programs along with new programs to be started from the academic session 2024-25. The seat matrix was discussed in detail. The Council resolved the following:

For 2023-24 academic session, the student strengths (both UG and PG, during Odd Semester) of all Regular and SFS Courses are 3381 and 941, respectively. The SFS students' strength is ~27.8% of that of the Regular courses, i.e., > 20%. In pursuance of the above letter, the student strength of SFS courses should not exceed 20% of that of the same for the Regular courses, and in case it exceeds, this may be

placed before the BoM for necessary decisions. However, there is every possibility that 27.8% will be reduced within the next 2-3 years because of starting of a few Regular Courses like Electronics and Communication Engineering, Metallurgical and Materials Engineering and Computer Engineering Courses in 2023-24 and 2024-25.

The Council recommended that this may be placed before the BoM for information.

Resolution: The Board on appraisal of the issue, resolved that the University will start the Regular courses and within next 2-3 years the ceiling of 20% may be achieved. The Board also resolved to submit a proposal to Govt. to convert Self-Finance Courses to Regular one.

AC-05.13.1 Admission against vacant seats in M. Tech programs and Int. M. Sc. programs

The Council resolved that after the OJEE admission process is over, the University will take the necessary steps for admission into the vacant seats of various M. Tech and Int. M. Sc. programs after getting approval of the BoM/Govt. The University will adopt due procedure for merit-based admission into these programs. Accordingly, the Council recommended to the BoM to approve this proposal.

Resolution: The board resolved that the proposal of admission against the vacancies may be done after approval of the Govt. Accordingly, a firm proposal may be submitted to Govt.

BM # 03-04 Consideration for approval of the recommendations of 4th Academic Council Meeting (Item No. AC-04.05)

Introduction of New Academic Programs

It was proposed to introduce some new UG programs in regular mode and part-time M. Tech program in SSP mode from the Academic Session 2024-25. These programs are –

Sl. No	Name of School	Name of the New Programs	Mode	UG/PG	Seat capacity
1	Mechanical Sciences	Metallurgical and Materials Engineering	Regular	UG	60
		Industrial Engineering and Management	SSP	PG (Part-Time)	18
2	Computer Sciences	Computer Engineering	Regular	UG	60

The fee structure of both the B. Tech programs will be the same as applicable to that of the existing Regular program. Similarly, the fee structure of the M. Tech (part-time) program will be governed as applicable to that of the existing part-time M. Tech program.

In addition, it is planned to start some Certificate / Short-term Courses on SSP mode from the Academic session 2024-25.

Sl. No	Name of Schools	Name of the New Certificate Programs	Mode	Course Name	Duration
1	Mechanical Sciences	Logistics and Supply Chain Management	SSP	PGDM	1 year

The fee structure of these certificate courses will be Rs.50,000/- per annum per candidate.

After a threadbare discussion, the Council recommended that both the proposed B. Tech. programmes under Regular mode with 60

intake capacity in each may be started from 2024–25 academic session.

The Board may consider to approve the above new programmes as suggested by the Academic Council.

Resolution: The Board resolved to approve the recommendations of the 4th Academic Council meeting held on 24.04.2024.

AC-03.06 Items arising out of the Resolutions passed in the 3rd Academic Council Meetings: (Item No. AC-03.06)

Guidelines for grant of financial assistance to Regular Faculty Members (Teaching) and Full Time Research Scholars for attending Conferences/ Seminars/ Workshops/ FDPs etc.:

The policy for attending Conferences/ Seminars/ Workshops/ FDPs etc. by faculty members has been approved in the **1st Academic Council Meeting (Item AC.01.14R) held** on 17.04.2023.

However, it is proposed to extend the same facility to Full-Time registered Research Scholars admitted into the Ph. D. program of the University for facilitating growth of research activities.

The Academic Council has recommended for adoption of the scheme for grant of **financial assistance to Full-Time Research Scholars** for attending Conferences/ Seminars/ Workshops/ FDPs etc.

The Board may consider to approve the above proposal.

Resolution: The Board resolved to approve the recommendations of the 3rd Academic Council meeting held on 13.02.2024.

BM # 03-05 Consideration for approval of the recommendations of the 3rd Finance Committee Meeting held on 01.05.2024.

FC-03.04 Budget Estimates for F/Y 2024-25

The Budget Estimate for 2024-25 under Salary, Non-Salary and Programme Expenditures Heads had been submitted to SD&TE Department, Govt. of Odisha on 01.12.2023 to receive the funds under grant-in-aid. The details are as follows:

1. Salary	Rs. 58,74,78,000/-
2. Non-salary	Rs. 46,23,00,000/-
3. Programme Expenditures	Rs. 340,70,00.000/-
Total Rs. 445,67,79,000/-	

It may be noted here that as per pre-Budget Scrutiny Meetings taken by the Government in SD&TE Department on Dt. 05.12.2023 and Finance Department on Dt. 27.12.2023 for the Budget Estimates 2024-25 F/Y, it was communicated that @14.62% will be enhanced from last Year's (2023-24) Budgetary Allotment, and accordingly, it is anticipated that the following allotments/provisions may be received by way of G.I.A:

Year 2023-24	Amount Received	B.E for 2024-25	Likely Enhancement @14.62% in 2024-25
Under Salary	32,61,76,000	58,74,78,000	37,38,62,931
Under Non-Salary	7,50,00,000	46,23,00,000	8,59,65,000
Total	40,50,00,000	104,97,78,000	45,98,27,931

And during 2023-24 (last Two Semesters, (i.e., July, 2022 to June, 2023), Students Fees under Regular Programme, and under Self Sustaining Programme (SSP), the fees which were collected

during July/August-2023 and January/February-2024 are as under as per Information furnished by the Dean (Academic Affairs) :

	Students Fees	Hostel fees	Total
Regular (From 2436 Nos)	12,60,47,850	1,29,83,880	13,90,31,730
SSP (From 724 Nos)	7,89,13,900	38,58,920	8,27,72,820
Total Nos:3160 Nos	20,49,61,750	1,68,42,800	22,18,04,550

The above proposal of the Finance Committee is placed for kind consideration and approval of BoM.

For 2024-25, the Students Collections will accrue during July/August-2024 and January/February-2025. And basing on these figures and Brought Forward Figures, Budget Allotment/Provision is made for **2024-25 amounting to Rs.105,99,98,387.**

The details are outlined at (Annexure-IV)

Total Receipts including (GIA, Fees & B/F)	Rs. 114,70,56,782
Corpus Fund @20% (from Students collection) for 2024-25	Rs. 1,24,80,000
Amount Allotted / Provision made	Rs. 105,99,98,387
Balance available after Distribution	Rs. 7,45,78,395

The above proposal of the Finance Committee is placed for kind consideration and approval of BoM.

FC-03.05 Items arising out of the Resolutions passed in the 3rd Academic Council Meetings:

Payment of Fees for attending Summer Classes

On recommendation of the Academic Council, the Finance Committee has suggested for collection of Rs.4,000/- per theory subject and Rs.2,000/- Sessional / Lab paper in addition to their Semester Registration fees for the summer classes for the academic session 2023-24 .

The Board may consider to approve the proposal.

FC-03.06 Items arising out of the Resolutions passed in the 4th Academic Council Meetings

Proposal for Revision of Office Orders on Fees

Sitting Fees / Remuneration for University meetings and different Ph.D. Examinations

The Sitting Fees/Remuneration for University meetings and different Ph.D. examinations was released vide Office order No. 1261/OUTR dated 9.4.2024 (Annexure –V) as per recommendations of the Academic Council, Finance Committee and approval by the 1st BoM meeting. These fees are to be met from the IRG head.

The Finance Committee proposed that the expenditures for these fees should be met from the Academic and Examination Head in place of IRG head keeping the amount of fees remain the same.

The Board may consider to approve the proposal.

FC-03.08 Remuneration to External Examiners and Experts

The Finance Committee recommended that the remuneration, TA/DA and local hospitalities to external examiners for evaluation of Project/ Thesis of both UG and PG Programmes of various Schools/Departments of the University may be revised from the existing rate of Rs.1,000/- to Rs.4,000/- per examiner per day.

Similarly, the sitting fees/remuneration as stated in Sl. No.3 of the Office order No. 1261/OUTR dated 9.4.2024 may be applicable to outside experts of other Committees like University Anthem Committee, Experts for Faculty Interview (outside) to be formed by the University from time to time.

The Board may consider to approve the proposal.

FC-03.09 Revision of Medical allowance for the OUTR Employees from @ Rs.225/- to @ Rs.500/- per Month to be paid along with Salary

The Finance Committee recommended to enhance the Medical Allowance from Rs. 225/- to Rs.500/-, to be paid with Salary of every month to the Regular Employees of OUTR. The required funds will be met from OUTR IRG sources.

The employees of OUAT have been receiving medical allowance @ Rs.500/- w.e.f. 01.11.2014 is annexed at Annexure –VI

(The Board may consider to approve the proposal.)

FC-03.10-01 Allocation of Funds to OUTR –Foundation for Innovation and Entrepreneurship (OUTR-FINE)

As per guidelines of the AICTE, Innovation, Incubation, and Entrepreneurship Cell (IIEC) is to be instituted at the OUTR. And as per mandate of the University, and to promote entrepreneurial activity as well as supporting Start-ups by the Stakeholders of the University, a Section -8 Company named and styled as M/s OUTR –Foundation for Innovation and Entrepreneurship (OUTR-FINE) has been established under the aegis of the University on 23rd January/2024 under the Companies Act,2013, bearing CIN-U88900OD2024NPL044834, having PAN-AECO2853L.

This new Technology Business Incubator of OUTR is temporarily running at 10-IIE Cell, New Lab Building Basement, OUTR.

Although it is an independent Company, the University needs to support OUTR-FINE by providing initial Infrastructure and other activities for sometime to help achieve its objectives of facilitating Start-ups, Incubation, mentoring Research translation, Patent and Technology Transfer activities in the University, besides acting as an Interface between Academia and Industries to promote Technology-led and Knowledge-driven product development and business, make it self-sustainable after a couple of years.

The In-Charge of the Company Prof Ranjan Ku Pradhan, Department of Bio-Technology, has proposed a Budget of Rs.60,00,000/-, the details of which are at Annexure-VII

The Finance Committee proposed for allocation of Rs. 25,00,000/- for the year 2024-25 from the IRG Head of the University, and the Repair/Maintenance/Renovation work of the Site may be carried out by the University.

(The Board may consider to approve the proposal.)

Resolution: The Board resolved to approve the recommendations of the 3rd Finance Committee meeting held on 01.05.2024.

Establishment matters:**BM # 03-07****(i) Recruitment of Faculty:****(a) Approval of List of experts (Confidential)**

As per provision of the Section-37(4), (5), (9) of First Statute-2022 of OUTR a list of subject Experts in the rank of Professor of the reputed Institutions from outside State is prepared. The list containing 10-15 names in each discipline covering all the specializations has been prepared for approval and in approved by BOM, the same may be sent to the Hon'ble Chancellor for his kind approval.

Resolution: The list as prepared and recommended the same to the Hon'ble Chancellor for his kind approval.

(b) Approval of procedure for short-listing

As per provision of Section-37(8) of First Statute-2022 of OUTR Vice Chancellor shall appoint a Scrutiny Committee to scrutinize and short listing the applications received. Since 2745 applications are received, it is difficult to interview all of them. So, a written examination may be conducted along with career for short listing the applications. The detail guideline for direct recruitment and promotion through career advancement scheme (CAS) is given in Annexure- VIII

The BOM may deliberate on the guideline and approve.

Resolution: So far as Para (i) (b) is concerned, the Board approved the Guidelines for direct recruitment of various faculty positions as at Annexure- VIII with the following modifications:

In stage (b) Selection Committee will interview candidates and properly evaluate the candidate. The evaluation will be out of 100 and the selection committee will award scores according to the following weightage:

Position	Research Projects /Consultancy, Innovation and teaching, Contribution to students welfare, Institute Welfare, Institute Administration, etc.	Attitude, Teaching practices, subject knowledge etc.
Professor / Associate Professor	40	60

Position	Research initiatives, Innovative ideas in Research and teaching, Awards etc.	Attitude, Teaching practices, subject knowledge etc.
Assistant Professor (EntryLevel)	30	70

The candidate has to secure overall score **60** or more to qualify for the position.

(c) Modalities for Selection

The detail modalities of the selection are presented as guidelines for direct recruitment and promotion through Career Advancement Scheme (CAS) as per provisions of Statute of OUTR and AICTE/ COA / UGC Guidelines.

The composition of selection committee as per Section37(9) of the First Statute-2022 of OUTR and AICTE Guideline-2019 for University Faculty members is as follows:

As Per Statute	(i) Vice-Chancellor;	Chairman
	(ii) Nominee of the Government in Skill Development & Technical Education Department; (Not below the rank of Joint Secretary)	Member
	(iii) One Expert (nominated by Chancellor);	Member
	(iv) Three Subject Experts (nominated by the Board); (approved by Chancellor)	Members
	(v) Registrar;	Member-Convener
Additional as per AICTE Guideline	(vi) Head of School/Department not below rank of Professor (vii) An academican representing SC/ST/ SEBC/ Women/ PWD) to be nominated by Vice-Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the selection committee does not belong to that category.	Member

Quorum: As per section-37(10) of First Statute-2022 of OUTR “Any five members including two subject experts and one nominee of the Government shall constitute the quorum for selection committee”.

The BOM may deliberate on the selection committee and recommend for submitting the selection committee to the Hon'ble Chancellor's office for kind approval of Hon'ble Chancellor.

Resolution: *The Board Approved the Guidelines for direct recruitment and promotion through CAS with modifications.*

BM # 03-07R**(ii) Review Committee constituted as per suggestion of 2nd BoM and its recommendations:**

The Proceedings of the Committee meeting held on 22.04.2024 on promotion and regularization of contractual employees of OUTR is annexed at Annexure - IX

The Board may consider for approval.

Resolution:**1. Promotion of non-teaching staff:**

The Review Committee had recommended for promotion of 13 nos. of non-teaching staff as mentioned in Annexure-IX (Sl. No. 1). The Board approved all except Sl. No. 4 and sl. No. 06 – 07 and Sl. No. 13. For them, the Board resolved that their cases will be promoted after receiving approval from the Govt.

2. Dr. Biswajit Samantaray, faculty member of Chemistry Department who has been now engaged on contractual basis as Guest faculty for six months and at certain intervals between two contractual engagements with payment of consolidated monthly remuneration has been recommended by a Committee under the Chairmanship of Hon'ble Vice Chancellor to be allowed to come back to his previous track from present date (10/07/2024) (i.e. contractual engagement as Lecturer in Chemistry under SSP on monthly consolidated pay including present pay / DA and other allowances as admissible from time to time. He has to furnish one undertaking that he will not claim for any regularization and arrear in future and also undertaking to withdraw all cases if pending at any level.**3. Other two cases i.e. Mr. Manoranjan Panda, Faculty member, CSE and Dr. Sanjit Kumar Dash Faculty member, IT were also approved as per the recommendation of the Committee in the line as that of Dr. Samantray. They have to furnish one undertaking that they will**

not claim for any regularization and arrear in future and also undertaking to withdraw all cases if pending at any level.

4. Regularization of non-teaching staff:

The Board approved the recommendation of the Review Committee with a suggestion to allow the DA / HRA / MA at present enhanced rate to such 06 nos. of non-teaching staffs. They have to furnish one undertaking that they will not claim for any regularization and arrear in future and also undertaking to withdraw all cases if pending at any level.

5. The Board approved the recommendation of the Review Committee for payment of Basic pay as per 7th Pay scale without any DA / HRA / MA to Sri Radhakrushna Ojha (Carpenter), Sri Kartik Chandra Panda (Electrician) and Sri Madhusudan Barik (Lab Attendant) and to continue their contractual engagements. They have to furnish one undertaking that they will not claim for any regularization and arrear in future and also undertaking to withdraw all cases if pending at any level.

The Board approved accordingly.

(iv) **Guidelines for grant of Publishing research paper in Journals for faculty members of OUTR Introduction**

This Guideline is for providing incentive to permanent faculty members of OUTR, Bhubaneswar to publish research papers in SCI/ESCI/ Scopus indexed journals.

Objectives

- To enable the permanent faculty members of the University to publish their research findings.
- To interact with scientists and scholars of other countries and exchange/sharing their views and findings.
- To establish collaboration/networks/ contacts with Universities / Research Institutes of other countries for benefits of the University.
- To increase the visibility of the faculty members of the University
- To enhance the ranking and accreditation of the University

Eligibility to apply

- Must be a regular faculty of the University.
- Publish the research papers in SCI/ESCI/ Scopus indexed journals

Nature of Financial Assistance and reimbursement rules:

Reimbursement Rules

- For publication of each paper Rs5000/- incentive shall be provided.
- The Financial incentive is not in the form of cash.

- A faculty can utilize his/ her accumulated assistance by any of the following ways with the submission of bills.
 - i. Purchase of books.
 - ii. Purchase of laboratory consumables for his/her research work.
 - iii. Purchase of office stationery.
 - iv. Against registration fee for any conferences of national / international repute beyond the permitted number of presentation.
 - v. Against the sample analysis or testing fee charged by external / internal agencies.
 - vi. Against the fees towards membership of professional bodies.

Procedure for Application

- Publication Credit Bank (PCB) has to be opened for each regular faculty, in which the incentive/grant amount has to be stored.
- The paper must be published with OUTR affiliation.
- If a paper is published by more than one regular faculty, then incentive will only be provided to any one of the faculty member who is the corresponding author if he is a regular faculty member of OUTR or else to the faculty whose name appears first in the sequence.
- A regular faculty having publication in the above mentioned journals has to apply within 10th of every month to Dean PGSR with all proofs.
- The Dean PGSR shall verify the same by a committee and publish the eligible stake holder by 20th of every month.

Resolution: The Board approved the guidelines as proposed.

(iv) Legal Matters:-

The Finance Committee suggested (FC-03.10.02-R) that the OUTR should follow the Guidelines/Rates prescribed by the Law Department, Govt. Of Odisha with regard to making payment to Lawyers/Advocates appearing for the OUTR at Supreme Court/ High Court of Odisha

/Lower Courts on Case matters, and in case it is not available, then it should follow the Rates of VSSUT, Burla.

1. Empanelment of Advocates to defend on behalf of OUTR in different Hon'ble Courts as per BPUT empanelled Advocate list

The empaneled list is attached as Annexure – X.

2. Fixation of legal fees:

A. For Advocate on Record (AOR) and Senior Advocates engaged in Supreme Court of India.

The Finance Committee has recommended to follow the fee structures of the Law Department for the Advocates engaged by OUTR in the Hon'ble Supreme Court / High Court / District Court and in case it is not available, then it should follow the Rates of VSSUT, Burla.

OUTR brought Legal Fee structure for the Supreme Court from the Law Department. For the Supreme Court the fee structure is as follows:

Agenda for determination of fee structure of Local Counsel engaged for Hon'ble High Court of Orissa (As per VSSUT/OOR/786 DATED 08.11.2023)

1	Expenses for filing of SLP including Court Fees and Misc Petitions	Rs 20,000/-
2	Additional expenses where there are more than one respondents in the same case	Rs 02,000/- for each respondent
3	For filing separate SLP in bunch cases against the judgment of the Hon'ble High Court of Orissa	Rs 20,000/- and Rs10,000/- for each of the Other
4	Expenses for defending SLP including filing of Re-joinders and all Misc Petitions	Rs 20,000/-
5	Consolidated fee for arguing the SLP irrespective of number of cases i.e single or bunch of cases tagged together. The fees shall be borne by the University with the condition that the A.O.R shall furnish the Xerox copy of relevant order of engagement made to him/her. The detail bill copy should be duly signed over the Revenue Stamp	Rs 15,000/-
6	Consolidated fee for assisting Senior Lawyer of the Supreme Court	Rs 5,000/- per day
7	Actual Expenses of typing, Court Fee, Xerox and Postage Charges	As per actual subject to maximum
8	Fees for filing affidavit or Rejoinder of I.A	Rs 10,000/-

B. The legal fees to be paid to the Senior Advocate as per actual at the Hon'ble Supreme Court. (As per **15th Board of management meeting of BPUT dated 12.07.2010** , page no 20)

C. There is no clear cut fee structure for the privately engaged Advocates

of Hon'ble High Court in Law Department. Hence it is proposed to adopt the fee structure of VSSUT, Burla for engagement of Advocates for High Court for OUTR cases.

1	Fees for Advocate (All expenses till final disposal for each case)	Rs 25,000/- per case
2	Caveat Case	Rs 5,000/- per case
3	Misc Case	Rs 5,000/- per case
4	Legal Opinion	Rs 5,000/- per case
5	Submission of Certified Copies	Rs 1,000/- per copy
6	Clerk Fee	Rs 2,500/- per case

D. Agenda for determination of **Lawyers Fee for Local Counsel engaged** for Hon'ble District Court / District Consumer Distress Redressal Commission / State Consumer Distress Redressal Commission / Other Quasi Judiciary Bodies **(As per BPUT 1496 dated 24.03.2018)**

1	For each case (All expenses till final disposal of case including Misc. case)	Rs 8,000/-
2	Clerkage till disposal of case	Rs 2,000/-
3	Certified copies of order passed(per certified copy)	Rs 750/-

The Board may consider the above four types of legal fees proposals for consideration and approval.

Resolution: The Board approved four types of legal fees as proposed.

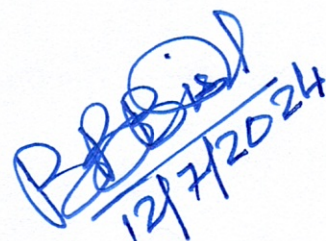
BM#03-08

Items for information:

(i) Superannuation of Faculty and Staff:

Sl. No.	Name of Employee	Date of Superannuation
1.	Prof. P. K. Parhi Professor, School of Infrastructure & Planning	30/04/2024
2.	Prof. P.K. Satpathy Professor, School of Mechanical Sciences	31/05/2024
3.	Prof. D. P. Bagarty Professor, School of Electrical Sciences	30/06/2024

Sl. No.	Name of Employee	Date of Superannuation
1.	Sri Kalandi Charan Nayak, STA, School of Electrical Sciences	29/02/2024
2.	Sri Satyanarayan Mohanty, Draughtsman, School of Infrastructure & Planning	31/03/2024
3.	Sri R. N. Nayak STA, School of Mechanical Sciences	31/05/2024
4.	Mrs. N P Senapati Mechanic, School of Mechanical Sciences	31/07/2024

Resolution: The Board noted the same.


12/7/2024

Technical Power Sanction:

Regarding Govt. approval to accord Technical Sanction Power for execution of works upto Rs. 5.0 Lakhs to the PIC, Engineering Section was discussed taking into account of OGFR 2024 and OPWD Code.

The Board resolved that when Govt. funds / GIA will be spent in execution of Works, OGFR and OPWD will be followed in toto.

The University may take ^{up} of the works upto Rs. 5.0 Lakhs from the IRG by the Engineering Section (Civil , Electrical Components) to meet the urgent requirement for the students and for the University.

BM # 03-09

Any other points to be discussed with the permission of the Chair.

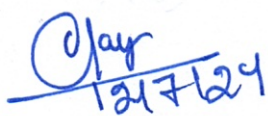
(i) Change of Dean, Student Welfare

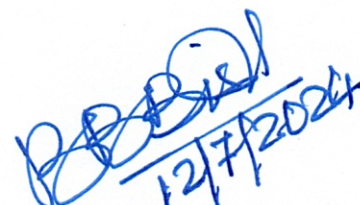
Dr. P.K.Satpathy, Professor School of Mechanical Sciences (Dean Student Welfare) is going to retire from Govt. service on attaining the age of Superannuation on 31/05/2024 (AN).

In view of his retirement, **Dr. Jibitesh Mishra, Professor School of Computer Sciences** has been assigned as Dean, Student Welfare in place of Prof. Satpathy vide Office Order No. 1199/OUTR dated 08/04/2024.

This may be considered for post facto approval.

Resolution: The Board approved the same.


12/7/24
REGISTRAR
ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
BHUBANESWAR-751029


12/7/2024
VICE CHANCELLOR
ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
BHUBANESWAR-751029