Minutes

of

2nd BOARD OF MANAGEMENT MEETING

Date: Saturday, February 17, 2024

Time: 11 AM

Venue: BOARD ROOM

ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH (OUTR)

Techno Campus, Bhubaneswar – 751029

www.outr.ac.in

BM#02-01 Welcome address by Hon'ble Vice Chancellor & Chairman, Board of Management, OUTR.

The Vice Chancellor and Chairman of the Board of Management welcomed all the Members to the Second Board of Management meeting of the University. He apprised the Board that the prime purpose of convening this meeting and requested the Registrar to take up the agenda items.

BM#02-02 Confirmation of minutes of the First Board of Management Meeting held on 11.07.2023

The First meeting of the Board of Management was held on 11.07.2023. The minutes were circulated amongst all members and their comments and observations on the correctness of the minutes were sought. No comments/observations were received.

BM#02-02R *The Board resolved to confirm the minutes of the 1st meeting of Board of Management.*

BM#02-03 The Action Taken Report on the decisions/recommendations of the First Board of Management

The actions taken on the decisions of the BOM in its First Meeting **held on** 11.07.2023as annexed (Annexure-A) in the agenda, were discussed in details and suggestions, if any, are invited from the members.

BM#02-03R *The Board noted the Action Taken on the decisions / recommendations of the First Board of Management held on 11.07.2023.*

BM#02-04 New postings and Additional Responsibility Assigned

The Vice Chancellor and Chairman of the Board of Management appraised the members about the appointment of Smt. Renuprava Nayak, OAS (SAG) as Registrar of the University and her assumption of the charges in OUTR on 23.08.2023.

The Chairman also informed about the appointment of Dr. Manmath Chandra Jena, OFS-I(SB) as Comptroller of Finance (CoF) and his date of joining in the University on 06.11.2023.

The Chairman of the Board informed the Board about the additional responsibility assigned to Dr. Pramod Kumar Parida, Professor, School of Mechanical Engineering as Dean, Faculty Development & Planning.

BM#02-04R *BoM agreed that both Registrar and CoF shall draw their salary and avail all the benefits from OUTR as per their eligibility in the Government and their leave Salary Contribution and pension contribution at appropriate rate shall be deposited by OUTR every month.*

BM # 02-05 Conduct of 1st Convocation of OUTR

The Vice Chancellor informed that the Hon'ble Chancellor has consented to the proposal of Vice Chancellor to conduct the Convocation of the University on February, 27. He also informed that Dr. B. K. Das, DS & DG, ECS, DRDO, Bengaluru will be the Chief Guest in the function. Shri Pritiranjan Gharai, Hon'ble Minister, RD and SDTE, GoO and Smt. Usha Padhee, Principal Secretary, Skill Development and Technical Education Department will be present in the function as Guests of Honour. In addition to conferment of degrees, various awards such as Chancellor's Gold Medal, Gold medals for U.G toppers and P.G toppers and Silver medals for Programme toppers will be awarded to the students who passed out from the University during Academic Years 2021-22 and 2022-23.

BM # 02-05R *The Board resolved to approve the proposal of the University to host its 1st Convocation on 27th February, 2024, in which Gold, Silver medals and degrees will be awarded and conferred to the students who have passed out from the University during the academic years 2021-2022 and 2022-2023. Hon'ble member Sri Amar Prasad Satapathy suggested that while selecting and nominating any student or person for award /medals or honorary degrees, complete neutrality and transparency must be followed by the Selection Committee.*

BM#02-06 Consideration for approval of the recommendations of 2nd and 3rd Academic Council's Meeting

The 2nd Academic Council was held on 15.11.2023 and the 3rd Academic Council meeting was held on 13.02.2024. The recommendations of the Council are placed at Annexure-B and C

The Board approved the recommendations of the 2nd and 3rd Academic Council's Meeting noted in items 1 to 8 and suggested for use of Bar Code and QR Scan in Original Certificate.

BM # 02-06R *The Board resolved to approve the recommendations of 2nd and 3rd Academic Council Meeting.*

BM#02-07 **Consideration for approval of the recommendations of 2nd Finance Committee Meeting.**

The Finance Committee meeting was held on 15.02.2024. The minutes of the meeting is placed in Annexure-D. The Board is requested to approve the appropriate recommendations.

BM # 02-07R *The Board resolved to approve the minutes of 2nd Finance Committee held on 15.02.2024 except proposal at item 3. FC-02.06.1 for Revisions of Fees for issue of various Certificates/documents and recommended to defer this proposal till the next Board Meeting. Further the Board suggested that the nomenclature and duration of the part-time PG Programmes needs to be approved by the AICTE.*

BM # 02-08 **Considerations for Approval of recommendations of 1st Building and Works Committee.**

The 1st Building and Works Committee was held on 12.2.2024

As the Minutes of the 1st Building and Works Committee could not be finalized, so the agenda item is deferred to the next BoM meeting.

Establishment Matters:

BM # 02-09 **Recruitment of 92 numbers of Faculty positions.**

Regarding the Faculty recruitment (Direct and Promotion) SD & TE Department, Govt of Odisha has now implemented the AICTE (Degree) Regulation 2019, vide letter no: 1388/SDTE, dated: 22/02/2023 and SD&TE Department Resolution no:4969, dated:16/10/2019 in all Technical Universities and Colleges under the jurisdiction of SD & TE Department, Govt. of Odisha. Out of 184 sanctioned faculty positions in OUTR, 92 are vacant presently. The proposal was submitted to Government for distribution of all the posts in different categories as per ORV Act vide. Letter No 2991, dated 26.09.2023. The SD&TE Department Government of Odisha has communicated vide letter No. SDTE-HTE-HTE-II-0069-2023/9249/SDTE, Dated 06.12.2023 the detail category wise vacant position as per the views of ST&SC Department, Govt. of Odisha (**Annexure- E**). Accordingly, the advertisement has been published on 12.02.2024 for recruitment of vacant faculty position. The steps have also been taken for promotion of faculty members to next higher levels. The provisions of AICTE (degree) regulations-2019, UGC Regulation-2018 and COA regulation- 2020 shall be followed on pay scales, Designation, service conditions, flexible cadre structure and minimum qualifications for the appointment/promotion of faculty members of OUTR.

BM # 02-09R *The Board resolved to approve the proposal for recruitment of 92 numbers of Faculty positions.*

Further the Board resolved to approve the steps taken for promotion of faculty members to next higher levels by following the provisions of AICTE (degree) regulations-2019, UGC Regulation-2018 and COA regulation-2020 on pay scales, Designation, service conditions, flexible cadre structure and minimum qualifications for the appointment/promotion of faculty members of OUTR.

BM#02-13 Post facto approval for rationalization of 53 vacant posts out of total number of 99 Non-teaching staff

A proposal has been submitted to the SD&TE Dept. vide Letter No. 140/OUTR dated 29/01/2024 **(Annexure-F)** for restructuring and re-designation of 99 numbers of ministerial and other non-teaching technical posts of this University along with justification and to upgrade 12 numbers of vacant posts of Peon to Junior Assistants.

After receipt of the approval of Govt., expeditious steps will be taken to fill up the vacancies through recruitment / regularization / promotion.

BM#02-13R *The Board resolved to accord post facto approval to the proposal submitted by OUTR to SDTE Department to fill up 53 vacant posts out of total number of 99 Non-Teaching staff through recruitment/regularization/ promotion.*

BM#02-14 **Consideration for constitution of a Committee for promotion and Regularization of non-teaching staff.**

The Hon'ble Vice Chancellor informed the Board that a number of applications have been received by the University for regularization of staffs recruited under various schemes / programmes, promotion of staffs and are pending for decisions. The cases are of various natures and need a thorough examination along with references from different sources.

The Board may consider to constitute a Committee for examining the cases and making recommendations to the Board for further action. The Committee is required to submit a report to the Hon'ble Vice Chancellor within two months of its constitution. Further, the Committee will review all the cases and submit report to the Hon'ble Vice Chancellor within one month.

BM#02-14R *The Board authorized the V.C to form one committee to review all cases and recommend for regularization of staff recruited under various schemes/ programmes and promotion of staff that are pending for decision.*

BM#02-15 **Creation of Teaching, Officers, Non-teaching posts in the University based on the student strength**

The present sanctioned positions in various categories of staffs are based on the student strength of the erstwhile College (CET). By now, the student strength has gone up manifold and present student strength is closed to 5000. The University is planning to enhance the student strength further to 10,000 within a period of 05 years.

Hence, there is a dire necessity for creation and recruitment of staffs to cater to the urgent needs of academics, administration and management. The Board may consider giving directions to the University Authority to prepare the list of necessary positions as per the guidelines of AICTE and forward the same to the Government for creation and recruitment at the earliest.

BM#02-15R *The Board resolved to consider the above proposal favourably and allowed the university authority to prepare the list of necessary positions as per the guidelines of AICTE and forward the same to the Government for creation and recruitment at the earliest. They authorized the Vice Chancellor to form one Committee for this purpose.*

BM#02-16 Appointment of Smt. Swarnalata Majhi, w/o Late Jagannath Mallik, ex-Laboratory Attendant, OUTR, Bhubaneswar on Compassionate Ground under OCS (Rehabilitation Assistance) Rules. 2020

Appointment of Smt. Swarnalata Majhi, w/o Late Jagannath Mallik, ex-Laboratory Attendant, OUTR, Bhubaneswar on Compassionate Ground under OCS(Rehabilitation Assistance) Rules. 2020. On evaluation of points in Form-D and Report of the Collector, Nayagarh in Form-E enclosed in his letter No.1101 Dt. 17.05.2023, it is revealed that Smt. Majhi is eligible for appointment under compassionate ground for Group-D post as a post of peon is lying vacant in the University. (Annexure-G)

BM#02-16R *The BOM approved the proposal for appointment of Smt. Swarnalata Majhi, wife of Late Jagannath Mallick, ex-Laboratory Attendant, OUTR, Bhubaneswar on compassionate ground under OCS (Rehabilitation Assistance) Rules, 2020 as Smt. Majhi is eligible for appointment for Group-D post. As the post of Peon is lying vacant in the University, Smt. Majhi will be appointed as Peon at OUTR.*

BM#02-17 Re-designation of the Post of Senior Technical Assistant as Senior Technical Officer.

The University has received representations (Annexure H) from the Senior Technical Assistants for re-designating them as Senior Technical Officers without any financial or other changes.

The Board may consider the representations.

BM#02-17R *The Board of Management considered favourably the representations for re-designating the Post of Senior Technical Assistant as Senior Technical Officer without any financial and other changes.*

BM#02-18 **Approval of Board of Management for the establishment and operation of an E-bike sharing station within OUTR campus.**

A proposal has been received from M/s TechSofinT, 257, 2nd floor, Jayadev Vihar, Bhubaneswar for establishment and operation of E-Bike station in the University premises. If permitted, the station will promote the green campus concept in the University. Further, the establishment of the station will get rid of unauthorized vehicle keeping specially in the hostel premises. It is believed that the entire student community will be benefited by this initiative.

BM#02-18R *The Board approved the proposal for establishment and operation of an E-bike sharing station within OUTR campus.*

BM# 02-19 **Any other points to be discussed with the permission of the Chair.**

Hon'ble Vice Chancellor proposed before the Board to take up minor "works" of OUTR within the financial limit of Rs. 5 lakhs including both Civil Engineering and Electrical Engineering works of OUTR by Engineering Section of OUTR.

Major "works" involving more than Rs. 5 lakhs may be entrusted for execution to different work executing Agencies of the Government as recommended by the B&W.C from time to time.

Hon'ble Vice Chancellor apprised the Board that due to lack of technical sanctioning power with the PIC, Engineering Section, at present OUTR is not able to take up minor works as per OPWD Code.

The Board suggested to write to Government in SDTE Department to take steps to authorize the PIC (Civil & Electrical) maintenance to accord technical sanctioning power upto 5 lakhs for smooth and easy maintenance of Civil and Electrical works relating to the University.

The meeting ended with Thank to all the esteemed members of the Board.

Registrar 22/2/24

Vice Chancellor