

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
BHUBANESWAR**

Minutes

First Board of Management Meeting

MEETING No.: First Board of Management Meeting

DATE : 11.07.2023 (Tuesday)

TIME : 11.00 AM

VENUE : Board Room

**Minutes of the 1st Board of Management meeting of OUTR held on
11.07.2023 (Tuesday) at 11.00 AM in the Board room of OUTR,
Bhubaneswar**

K. Jew

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH
BHUBANESWAR**

First Board of Management Meeting

DATE : 11.07.2023 (Tuesday)
TIME : 11.00 AM
VENUE : Board Room

Minutes

1.0 Welcome address and speech by Hon'ble Vice Chancellor & Chairman, Board of Management, OUTR.

The Vice Chancellor and Chairman of the Board of Management welcomed all the Members to the First Board of Management meeting of the University.

The Vice Chancellor and Chairman presented a brief history about the University:

A small video was played on the "Overview of the Journey of CET to OUTR".

E. J. S.

1.1 Constitution of the Board

Hon'ble Vice Chancellor read out the constitution of the Board as per the *Odisha University of Technology and Research Act, 2021, Under Chapter-III, clause-20(1) and briefed about the Board responsibility as follows:*

The Board shall be the apex Executive Body of the University and shall be in-charge of the general management and administration (including the revenue and property) of the University.

As per the **clause -20(2)**, The Board comprises of the following members:

(A) Ex-officio members:			
1	Prof. Bibhuti Bhusan Biswal, Vice Chancellor, OTR	Chairman	
2	Smt. Usha Padhee, IAS, Principal Secretary to Govt., Skill Development and Technical Education Department; Govt. of Odisha	Member	
3	Shri Vishal Kumar Dev, IAS Principal Secretary to Govt., Finance Department, Govt. of Odisha	Member	
4	Reghu G., IAS Director of Technical Education and Training, Odisha	Member	
5	Prof. Amiya Kumar Rath Vice Chancellor Biju Patnaik University of Technology, Odisha	Member	
6	Prof. Ranjan Kumar Jena Registrar, OTR, Bhubaneswar	Convener-cum- Secretary	
(B) Other members:			
7	Shri. Amar Prasad Satpathy, Hon'ble M.L.A., Odisha Legislative Assembly	Member	two members of Odisha Legislative Assembly
8	Smt. Snehangini Chhuria, Hon'ble M.L.A., Odisha Legislative Assembly	Member	

9	Prof. Falguni Baliarsingh Professor, Civil Engineering, OUTR, Bhubaneswar	Member	two persons from among the Professors of the University, nominated by the Vice- Chancellor on seniority cum rotation basis;
10	Prof. Jibitesh Mishra, Professor, Computer Science & Application (MCA) OUTR, Bhubaneswar	Member	
11	Prof. Bibhu Prasad Dash, Professor Textile Engineering, OUTR, Bhubaneswar	Member	two faculty members of the Academic Council, elected by the members thereof
12	Dr. Sudhanshu Sekhar Sahoo Associate Professor, Mechanical Engineering, OUTR, Bhubaneswar	Member	
13	Dr. (Er.) Subhendu Pattnaik, Dy. Director (Tech.), Pathani Samant Planetarium, Bhubaneswar	Member	two eminent persons who are Alumni of the College of Engineering and Technology, Bhubaneswar or Odisha University of Technology and Research, Bhubaneswar, as the case may be who have achieved excellence in the fields of academic or technical education or in the field of Industry to be nominated by the Chancellor
14	Dr. Malaya Kumar Pradhan, GM (F&B), OSDMA	Member	
15	Prof. Bijaya Ketan Panigrahi, Professor, IIT, Delhi	Member	one Professor or Director of a premier technical education institution like Indian Institute of Technology, Indian Institute of Engineering Science and Technology or National Institute of Technology nominated by the Chancellor
16	Dr. Mahendra Prasad, Director, Siksha "O" Anusandhan University, Dharma Vihar, Bhubaneswar-761030	Member	one official representative of the Council nominated by AICTE
17	UGC Nominee Yet to receive the nomination from UGC	Member	One official representative of the University Grants Commission



As per Clause-20 (3, 5 and 6)

- The term of office of the members of the Board, other than the ex-officio members, shall be three years from the date of their nomination.
- The Board shall ordinarily meet once in six months to transact its business.
- Seven members shall constitute the quorum for the meetings of the Board.

1.2 Functions of the Board

The Vice-Chancellor also read out the functions of the Board as per Clause 21. Under the heading: Subject to the provisions of this Act and the Statutes:

Within the general policy of the University and subject to the ultimate responsibility of the Board, the Board of Management shall exercise and perform the following powers and functions, namely: —

- (i) to exercise the executive powers of the University including the general superintendence and control over its Schools, and Departments;
- (ii) to make Statutes for the consideration and approval of Government;



- (iii) to hold, control and administer the properties and funds of the University including investment of money in such stocks, funds, shares or securities as deemed fit;
- (iv) to provide buildings, premises, furniture, apparatus and other requisites for carrying on the work of the University and to that end enter into, vary, carry out and cancel contracts on behalf of the University;
- (v) to specify the form and use of the common seal of the University.
- (vi) to establish, maintain and manage departments and other advanced centers of learning as it may, from time to time, deem necessary;
- (vii) to appoint teachers and officers of and above the rank of an Assistant Registrar and to prescribe their duties;
- (viii) to create teaching, technical, administrative, ministerial and other necessary posts;
- (ix) to suspend, discharge, dismiss or otherwise take disciplinary action against teachers and officers of and above the rank of Assistant Registrar;



- (x) to fix and regulate the fees payable by the students subject to such instructions as may be issued by the Central Government or the Council or the University Grants Commission;
- (xi) to create research fellowships, honorary or otherwise;
- (xii) to create fellowships, scholarships, studentships, bursaries, medals and prizes on the recommendation of the Academic Council;
- (xiii) to exercise supervision and control over the residence and discipline of students;
- (xiv) to consider and pass the financial estimates, the annual accounts, together with the audit report and the annual report of the University in accordance with the provisions of the Statutes made in this behalf;
- (xv) to have overall supervision over the conduct of examinations and approval and publication of the results thereof;
- (xvi) to appoint members to the Faculties and Board of Studies;
- (xvii) to delegate any of its powers to the Vice-Chancellor or any other authority or officer as it may deem fit;



- (xviii) to accept grants, endowments, bequests, donations and transfers of movable and immovable properties to the University on its behalf;
- (xix) to negotiate with other Universities for the recognition of the examinations of the University; and
- (xx) to exercise such other powers and perform such other duties as may be prescribed by Statutes.

The Board resolved to adopt the functions and powers of the Board of Management as presented.

2.0 Reporting Items

2.1 Additional Responsibility Assigned

The Vice Chancellor and Chairman of the Board of Management appraised the members about the additional responsibility assigned to different faculty members as indicated in table-1 for smooth functioning of the University activities.

RESPONSIBILITY	NAME OF THE FACULTY
The Registrar	Prof. Ranjan Kumar Jena, Professor, Electrical Engg.
The Comptroller of Finance	Prof. Pramod Kumar Parida, Professor, Mechanical Engg.
The Dean, Academic Affairs	Prof. Achyuta Nanda Acharya, Professor, Chemistry



The Dean of the Students' Welfare	Prof Prasanta Kumar Satapathy Professor, Mechanical Engg
The Dean, Sponsored Research & Industrial Consultancy	Prof. Sribatsa Behera Professor, I & E Engg.
The Dean, Centre for Distance and Continuing Education	Prof. Rati Ranjan Dash Professor, Mechanical Engg.
The Dean, Post-Graduate Studies & Research	Prof. Prasanta Kumar Satpathy, Professor, Electrical Engg.
The Professor, Training & Placement	Prof. Bibhu Prasad Dash, Professor, Textile Engg.
The Controller of Examinations	Dr. Kanhu Charan Bhuyan, Associate Professor, E & I Engg.

2.2 Formation of Engineering Section

Vice Chancellor and Chairman of the Board of Management also appraised the Members about the formation of Engineering section along with the responsibility assigned to different faculty members for looking into the Civil, Electrical maintenance work of the campus.

Prof. Falguni Baliarsingh, Professor & Head of the Civil Engineering Department has been assigned additional responsibility of Professor In-Charge of the Engineering section.

Mr. Pramod Kumar Behera, Assistant Professor, Civil Engineering Department has been assigned as Professor In-Charge, Civil maintenance and Mr. Kamallesh Rout, Assistant Professor, Electrical Engineering Department has been assigned as Professor In-Charge, Electrical maintenance.

Two numbers of Civil Engineer and one Electrical Engineer has been engaged through Walk-in-Interview among retired Govt. employees as per Office order No. 1999/OUTR Dated 04/07/2023 as with consolidated remuneration.

Hon'ble Member Shri. Amar Prasad Satpathy, suggested to follow all government codes while executing the Civil works.

The Board noted all the information as presented

BM # 01-01

Sub: Recommendation of 1st Academic Council Meeting

To consider and approve the minutes of the meeting of 1st Academic Council held on 17th April, 2023.

BM # 01-01R

The Secretary presented the minutes of the 1st Academic Council meeting held on 17th April, 2023 under the Chairmanship of Vice Chancellor. The Board resolved to approve the minutes of the 1st Academic Council with the following suggestions:

- i. Under the Agenda No. AC-01.02, in Core Values section the **Empathy** clause will be as "*An awareness of the conditions of the weaker sections of our society and contributions **addressing** towards solution of their problems will form an integral part of the research and education programmes of the University*".



- ii. Under the Agenda No. AC-01.03, the Logo of the University is adopted as follows:



- iii. Under the Agenda No. AC-01.10, to constitute different schools of study the following various new programs are introduced by the Govt. of Odisha under different schools as follows:

Sl. No.	Name of the School	Name of Existing Programs to come under the School
1	School of Computer Sciences	(1) B. Tech in Computer Science & Engineering (E) (2) B. Tech in Information Technology (E) (3) M. Tech in Computer Science & Engineering (E) (4) M. Tech in Information Technology (E) (5) M. Tech in Information Technology (PT)
2	School of Mechanical Sciences	(1) B. Tech in Mechanical Engineering (E) (2) M. Tech in Thermal Engineering (E) (3) M. Tech in Mechanical Systems Design (E) (4) M. Tech in Industrial Engineering & Management (E) (5) Master of Business Administration (MBA) (N)

[Handwritten signature]

		(6) B.Tech in Artificial Intelligence and Robotics (N) (7) M.Tech in Mechatronics and Machine Learning (N)
3	School of Infrastructure and Planning	(1) B. Tech in Civil Engineering (E) (2) B. Planning (E) (3) B. Architecture (E) (4) M. Tech in Structural Engineering(E) (5) M. Tech in Geotechnical Engg (E) (6) M. Tech in Water Resources Engg (E) (7) M. Tech in Water Resources Engg. (PT) (8) M. Planning (E) (9) M. Tech in Textile Engineering
4	School of Electronic Sciences	(1) B. Tech in Electronics and Instrumentation Engineering (E) (2) B. Tech in Electronics and Communication Engineering (M) (3) M. Tech in VLSI Design and Embedded System (R) (4) M. Tech Electronics and Communication Engineering (E) (5) M. Tech. in Instrumentation and Control Engineering (R)
5	School of Electrical Sciences	(1) B. Tech in Electrical Engineering (E) (2) M. Tech in Power System Engineering (E) (3) M. Tech in Energy System and Management (R) (4) M. Tech in Power System Engineering (E) – (Part-time) (5) M. Tech Power Electronics and Drives (E)

iv. Under the Agenda No. AC-01.11, the admission of foreign students into various programs of the University (to improve the NIRF Ranking)

v. Under the Agenda No. AC-01.13 in Testing clause, board suggested to keep the Department share along with University share.

vi. **Testing:**

(a) PI/ Co-PI:- 40%; (b) University:- 40%;

(c) Offices: 20%

{Distribution among offices: HOD office: - 4%, Dean (SRIC) office: - 5%; VC office: - 5%, Registrar office: - 3%, Comptroller of Finance Off: 3%}

BM # 01-02**Sub: Recommendation of 1st Finance Committee Meeting**

To Secretary presented the minutes of the 1st Finance Committee held on 22nd June, 2023 under the Chairmanship of Vice Chancellor and requested the Board to consider and approve the minutes of the meeting of 1st Finance committee.

BM # 01-02R

The Board resolved to approve the minutes of 1st Finance Committee meeting held on 22nd June, 2023 with the following suggestions:

- i. Under Clause FC-01.05, PWD is added along with SC & ST candidates in the fee structure for Executive Ph.D. programme
- ii. It is suggested to add PWD category along with SC & ST where ever used in the minutes.



BM # 01-03**Sub: Amendment to the Statute**

The 1st Statute of OUTR came into force with effect from 9th February, 2023. It is observed that the Statute needs to be modified / amended in certain points. Hence, it was proposed to constitute a committee for looking into the items to be amended.

The proposed Committee is as follows:

- 1) Prof. Sunil Kumar Sarangi, Ex-Director, NIT, Rourkela
(Chairman)
- 2) Prof. P. K. Hota, Professor Dept of Electrical Engg., VSSUT, Burla and Ex-Principal, College Of Engineering and Technology, Bhubaneswar (CET) **(Member)**
- 3) Prof. P. K. Parida, Professor, Mechanical Engg., Comptroller of Finance (I/C), OUTR, Bhubaneswar **(Member)**
- 4) Prof. R. K. Jena, Professor Electrical Engg., Registrar (I/C), OUTR, Bhubaneswar **(Member Convener)**

BM # 01-03R

The Board resolved to approve the Committee for preparing a proposal for the necessary amendment to the Statute.



BM # 01-04**Sub: Recruitment of Faculty**

To consider and approve for initiating the recruitment process of faculty in various positions in order to fill the vacant positions available in various departments following the ORV Act, Government of Odisha and guidelines of AICTE/COA. The detail faculty position and vacancy is annexed as **Annexure-III**.

BM # 01-04R

The Board resolved to approve for conducting the faculty recruitment process following the due procedure.

BM # 01-05**Sub: Recruitment of Non-Teaching positions**

To consider and approve for starting the process for filling vacant non-teaching positions available in the University following the ORV act Govt of Odisha. The detail Non-teaching position and vacancy is annexed as **Annexure-IV**.

BM # 01-05R

The Board resolved to approve for conducting the recruitment process for filling the non-teaching posts.



BM # 01-06**Sub: Write off of Computers and Peripherals**

It is for the information of esteemed members that It may be mentioned that College of Engineering and Technology started functioning in the year 1981 and as per the requirement of the College, equipment, furniture, Computers & Peripherals are being purchased at various time depending upon the requirement. Especially a large number of computers and peripherals have been either very obsolete or dysfunctional over time and these have been replaced to some extent by updated new machine. Since, there is a space constraint in the University, those outdated and dysfunctional computers, peripherals along with old and broken furniture are dumped at various locations giving a very ugly and horrid look to the laboratories and other useful places. The list of such items are attached in **Annexure- V** for the kind perusal of the esteemed members.

Therefore, it is proposed to do away with these items through auction and write off from the stocks, so that the space can be made clean and usable.

BM # 01-06 R

The Board authorized Hon'ble Vice Chancellor to dispose of the materials as proposed.



BM # 01-08

Sub: Any other points to be discussed with the permission of the Chair.

Hon'ble Vice chancellor appraised about the proposal as follows:

- (1) One MOU has been signed for establishment of CoE on AI and Robotics In collaboration with NITKAL, Japan and BOSTON Training Academy.
- (2) There is another proposal to establish world class CoE on Digital manufacturing/ Industry 4.0 complementing the vision of the state of Odisha and OUTR in collaboration with Phillips India.

BR # 01-08

The Board resolved to approve the proposals for setting up of the CoEs and authorised the Vice Chancellor for initiating the process.

The Meeting ended with vote of thanks to the Chair.


25/7/2023

Convenor-cum- Secretary


25/7/23

**Chairman &
Vice Chancellor**